

# **SANDUSKY COUNTY RESTORERS OF ANTIQUE POWER, INC. BYLAWS**

## **ARTICLE I**

### **NAME**

The name of the organization shall be known as SANDUSKY COUNTY RESTORERS OF ANTIQUE POWER, INC. The initials being S.C.R.A.P., INC.

## **ARTICLE II**

### **PURPOSE AND OBJECTIVES**

Section 1. To create and maintain an organized not for profit organization.

Section 2. To unite into one organization, regardless of religion, race, creed, color, nationality, all persons interested in the preservation and exhibition of steam, antique, classic, gas engine and related subsidiaries and affiliates.

Section 3. The club will organize one annual show.

## **ARTICLE III**

### **MEMBERSHIP**

Section 1. Type of membership shall be annual.

Section 2. The membership to the club shall be \$10.00 a year. \*rev (11/2007)

Section 3. The membership runs from January through December 31. \*rev (3/2013)

Section 4. The club membership will admit members and spouses to any club show.

Section 5. Membership will entitle members to one (1) vote per membership.

Section 6. Members must be at least twelve (12) years of age. \*rev (4/2017)

## **ARTICLE IV**

### **OFFICERS**

The terms of these officers of the SANDUSKY COUNTY RESTORERS OF ANTIQUE POWER, INC. shall be two (2) years, with no term limit, to be elected at the November meeting. \*rev (6/2012)

President

Membership Secretary

Vice-President

Treasurer

Secretary

Officer terms shall be staggered; the election of President and Treasurer to be held in odd years and the election of Vice-President, Secretary, and Membership Secretary to be held in even years. \*rev (4/2017)

Section 1. Duties of the President. The President will preside at all meetings, including the Board of Directors meeting.

Section 2. Duties of the Vice-President. In the absence of the president, the vice-president shall perform the duties of the president. The vice-president shall oversee all committees.

Section 3. Duties of the Secretary. To keep the minutes of the meetings. To take roll call. To read minutes of previous meetings. To read important correspondence. To notify committees of their business. To take charge of all documents belonging to the club when required. To call a meeting to order in the absence of the president and vice-president.

Section 4. Duties of the Membership Secretary. To have a list of all officers, board members and general membership. To notify all members of meeting, show dates and locations. Collect monies for membership and issue membership cards and monthly turn monies over to the treasurer. To prepare newsletter. \*rev (4/2017)

Section 5. Duties of the Treasurer. To maintain a neat, accurate and businesslike set of records of all financial activities.

Section 6. As an elected officer/or director, at the discretion of the board, you are:

- a. Exempt from membership fees
- b. Exempt from Camping maintenance fees
- c. Entitled to Christmas Dinner tickets (2)
- d. Entitled to early camping set up
- e. Entitled to a hat and a shirt

Show chairpersons are:

- a. Exempt from camping maintenance fees
- b. Entitled to Christmas Dinner tickets (2)
- c. Entitled to early camping set up
- d. Entitled to a hat and shirt

### **ELECTION PROCEDURES: Officers and Directors**

At the October meeting before the election of officers in November, the Nominating Committee will give its recommendations and the President will ask for nominations from the floor, and any nominations from the floor will be added to the list of candidates. The new officer/directors will take office in January after the yearly audit.

No memberships will be sold from October 31st until after the elections are held each year. Valid membership card to be verified before receiving a ballot. All voting shall be done by written ballot.

Any person nominated must be a member in good standing by attending six (6) meetings in the current membership year of the election. \*rev (3/2013) To be nominated for President, must have held a lessor office for a minimum of one year.

All elected officers must attend a majority of the meetings in a calendar year. No member to hold more than one elected position at any one time.

When an office becomes open due to death, resignation, or removal, the directors will appoint a replacement to finish the term.

Ballots are to be handled by four (4) directors, who are not on the ballot. The results will be given to the President and then it is the responsibility of the directors to destroy those ballots.

## **ARTICLE V**

### **BOARD OF DIRECTORS**

Section 1. The membership will elect the board of director members, which will number nine (9).

Section 2. The term of office for directors will be three years, with one third of the directors up for re-election each year.

Section 3. Duties of the Board of Directors. To audit financial records, select show locations, set time and place of meetings. Appoint reports of newsletter. To conduct other matters of business for the good of the club.

Section 4. A minimum of five (5) directors to conduct a director's meeting.

Section 5. Capital improvements: any projects over \$2,500, a minimum of two (2) bids required. Board will approve and take recommendations to membership.

## **ARTICLE VI**

### **MEETINGS**

Section 1. There shall be one (1) monthly meeting of the membership with Board of Directors meeting held as necessary.

Section 2. The date, time, and place of the monthly meeting shall be the third Thursday of each month at 7:30 p.m.

Section 3. All meetings shall follow Roberts Rules of Order.

Section 4. A quorum shall consist of at least half of the elected officials with an equal number of members.

## **ARTICLE VII**

### **COMMITTEES**

The Board of Directors and the President will form committees.

Section 1. Nominating Committee: Board of Directors will be the committee to prepare the ballot.

Section 2. Public Relations and Advertising Committee: Shall promote the club through advertisements in collector magazines, prepare posters, flyers to distribute at shows, work with membership secretary to obtain new members and help prepare a newsletter.

Section 3. Finance: This committee shall assist in preparing the treasurer's books for audit by the Board of Directors. To help and serve with the treasurer. The Treasurer is the chairperson. A designated SCRAP person has been added to the bank records to sign checks in case of an emergency.

a. For each audit, only board appointed and approved persons will be allowed in the audit with the Treasurer.

Section 4. Show: The Directors should be in charge of all show functions. See Procedure Manual.

## **ARTICLE VIII**

### **AMENDMENTS**

Section 1. Proposed amendments to the by-laws shall be read and copies available at the following club meeting after which the amendment was initially brought before the membership. At the second meeting after the amendment was initially voiced the membership will vote on the amendment and a hand count will be taken. The by-laws may be amended or revised by a roll call vote in the affirmative of two-thirds of all members present at that meeting.

Section 2. The Board of Directors will review and evaluate the by-laws of the club every year.

## **ARTICLE IX**

### **DISSOLUTION**

In the event of the dissolution of the organization named -S.C.R.A.P., INC., - Sandusky County Restorers of Antique Power, Inc. -the remaining assets, after the satisfaction of any and all outstanding obligations, shall be disbursed to the Sandusky County Parks District in hopes they will carry on with the S.C.R.A.P. Inc. traditions and power show.

Approved April 2017